



**British Orthopaedic
Oncology Society**

BOOM Audit FAQs

Who can be involved?

Anyone can be the named collaborator for a hospital and submit the data for that unit.

Why should I participate?

Because you get to be a PubMed citable author of a large multicentre trainee led collaborative project. It is also an easy way to tick off a requirement for ARCP. This data will be used to highlight current practice and may lead to further research which you could have the opportunity to be involved in. As we are comparing against national guidelines, this can also be counted as your audit for the year.

How do I become a named collaborator for my hospital?

By e-mailing BOOS.ROH@nhs.net with your name, grade, speciality and hospital to register your interest.

You will receive an email with the toolkit, download the spreadsheet and collect data within the study time period (1st April 2021 to 30th June 2021) and submit the data spreadsheet by (14th July 2021)

How many people can be involved from one hospital?

If a hospital submits up to 4 patients (with a minimum 80% completion of the data fields), then one collaborator and the supervisor will be included in the authorship. If between five and eight patients are submitted, then up to two collaborators and the supervisor can be included in the authorship. If between nine and twelve patients are submitted, then up to three collaborators and the supervisor can be included in the authorship. If you wish to include more collaborators, please contact us at BOOS.ROH@nhs.net to discuss this.

Do I need permission from my hospital?

Yes, you will need to register the project with the audit department in your hospital and ask one of your consultants to be the supervising consultant for the project. The department may be your hospital's clinical governance department. You may be able to submit the form that we have provided you. However, you may need to download your local trust registration form and populate it using information available in the audit registration form we have sent you.

I'm having difficulty registering this project with my trust – what should I do?

Please get in touch with us at BOOS.ROH@nhs.net. We will try to help you with any further information that is required.

When is data collection happening?

The data collection period shall be from 1st April 2021 to 30th June 2021.

What are we collecting data on?

Data shall be collected on all patients who are diagnosed with metastatic bone disease. Further information is available below.

How do I collect this data?

Identifying any patients referred to the orthopaedic service will include any referred to the acute on-call team, referrals to consultants/in clinic and through any oncology MDT that may already exist at your hospital.

Once patients have been identified, most of the data collection can occur from digital systems.

How do I complete the data sheet?

The data collection spreadsheet is very simple to complete. Start by completing your details including which hospital you are collecting data for, and who are your co-collaborators (including their email



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addresses). Please complete each column for each patient and avoid leaving gaps in the data. Some cells are coded and will only allow you to submit data in a particular format (e.g. Date as DD/MM/YYYY).

It is imperative for patient data protection that you remove the hospital numbers before you submit the spreadsheet.

Spreadsheets should be emailed to BOOS.ROH@nhs.net from your NHSmail address (again for patient confidentiality purposes) BEFORE 14th July 2021. If you have not got NHSmail you must use your organisation's method for sending secure email. It is not sufficient to password the spreadsheet.

Can I use operation notes and/ or electronic clinic letters?

Absolutely. This project is designed to avoid having to chase patient notes. Most of the information can be collected from digital systems. We do not envisage the need to look at patient records but if you feel that is necessary, then please feel free to do so.

What if my trust has more than one site?

Complete a data collection spreadsheet for each hospital site and email them to BOOS.ROH@nhs.net. Make sure you put your Hospital name in the filename.

How do I record data?

Data should be recorded on the BOOM spreadsheet. This should be submitted by emailing the completed spreadsheet to BOOS.ROH@nhs.net no later than 14th July 2021.

I'm a student/ FY/ CT1-2 – can I still participate?

Absolutely – We really want enthusiastic juniors involved so you will be able to participate in future research. If you can't find a senior to help you, email us and we will help you find a collaborator locally or remotely.

Do you really want all patients who have undergone metastatic bone disease surgery? What about paediatric patients?

Yes, we want data on all patients who have been diagnosed with metastatic bone disease regardless of their age and skeletal maturity. This will allow us to do subgroup analysis of these patients and gain a better insight into how we are managing patients in the UK.

What if I am missing some data before the submission deadline?

Please aim to obtain the missing data for all patients before submitting the data for the whole department. If you feel that you are not going to be able to collect the data by the deadline then please get in touch with us

What happens if I sign up but don't submit data?

You will not be recognised as an author. If there are any difficulties hindering your ability to submit data, please contact us as early as possible and we will help you.

What if I move hospital before the data collection is complete?

We realize this could happen as rotations happen at different times around the country. Our suggestion is that you register this project at your new trust rather than the one you are finishing at. You can still register it at your current placement and hopefully one of your team will still be around to collect the data. If not we would encourage you to liaise with an incoming colleague. If you are struggling to identify someone, let us know and we'll see if we can help from our database of other collaborators.

If you still have a question that has not been addressed by these FAQs please do not hesitate to email us at BOOS.ROH@nhs.net